MINUTES

SC Architecture Oversight Committee (AOC) Meeting
State Data Center, Room 105
November 19, 2003

AOC Members in Attendance:

Joan Assey	Judicial Department
Gigi Brickle	Legislative Printing
Steve Flowers	State Accident Fund
Pat O'Cain	Comptroller General's Office
Tom Rupsis	State Law Enforcement Division
Khushru Tata	State Board of Technical and Comprehensive Education
Barbara Teusink	Department of Education
John Ward	Department of Corrections
Herbert Drucker	Department of Mental Health
Dan Sherrill	Department of Transportation
Jerry Brown	Department of Labor, Licensing and Regulations
Larry Johnson (Chairman)	Division of the State Chief Information Officer
Mike Garon (At Large)	Department of Revenue

Call to Order
The meeting was called to order at 2:07 pm.

Establish Quorum
A quorum was established.

Approve Agenda
A motion was made, seconded and passed to accept the proposed agenda for the meeting.

Approve Minutes of Last minute
Minutes from the last AOC meeting were distributed electronically and posted on the Internet. A motion was made and passed to accept the minutes as written.

New Business

Proposed 2004 AOC Meeting Dates
A motion was made, seconded and passed to accept the proposed AOC Meeting Dates and to continue conducting the AOC Meetings at the State Data Center.

Update of election of Two New Alternates
Chuck Fallaw reported on the CIO's efforts to obtain candidates for the new alternates needed for the *Conservation, Natural Resources, Development and Transportation* and the *Regulatory*

functional groups. Chuck Fallaw reported that the CIO Support Staff contacted the agencies by telephone to explain the Architecture process and solicit names for more nominees for each functional group. As a result of that effort, one more nominee was obtained for the *Conservation, Natural Resources, Development and Transportation*s functional group which brings the total to two nominees - Eleanor Wimette and Mark Heaton. An election will be conducted as soon as possible to select a new alternate for this functional group.

However, after contacting the agencies, only one nominee, Randy Erskine, has been received for the *Regulatory* functional group. Mr. Fallaw then asked the Committee if they wanted to proceed with ratifying Mr. Erskine as the alternate for the *Regulatory* functional group. Larry Johnson suggested that the agencies should be notified of the one nominee and that nominee be elected by acclamation.

Update on Strategy for Publishing Approved Standards
Chuck Fallaw explained the proposed Publishing Strategy/Process to the AOC. The Publishing Strategy was opened for discussion. It was suggested that the CIO Staff continue to work on the details and logistics of the publishing strategy. Four members, Tom Rupsis, Barbara Tuesink, Dan Sherrill and Pat O'Cain from the AOC volunteered to serve as an Advisory Group to work with the CIO Support Staff in providing feedback on the publishing strategy. Discussion of the Publishing Process will resume at the next AOC meeting.

Presentation: Presentation Services Domain Subcommittee
Tom Barrett presented and explained the domain strategy and principles for the Presentation Service Domain Subcommittee. Some grammatical editing was done, and a motion was made and passed to accept these items with these minor changes. Tom then presented recommended standards for the following Disciplines:

> **Desktop Hardware Discipline**
> The Subcommittee recommended that there should be a minimum and a recommended standard for Desktop Hardware. These standards were presented. In addition, the Subcommittee recommended that Macintosh should be placed in the containment category. The Discipline was then open for discussion. It was recommended to change the Desktop Hardware standard to have only a recommended standard (eliminate the minimum standard) and that brand names should be dropped so that the standard is not vendor specific. Due to suggestions and editing, Larry Johnson called for a motion to suspend approval of the standard until the next AOC meeting. This motion was made, seconded and passed

> **Laptop Hardware Discipline**
> There was no discussion. The same issues for Desktop Hardware applied to Laptop Hardware and Mr. Barrett will make the appropriate changes based on AOC suggestions and editing and present the standard for approval during the next AOC meeting.

> **Client Operating Systems Discipline**
> The last standard to be presented by Mr. Barrett was for Client Operation Systems**.** The recommendation is that for Tactical Deployment, the client operating system be Windows

XP Professional. Windows 2000 may also be deployed until the end of 2004. DOS, Windows 95 and OS/2 would be marked for retirement. Mainstream would be Windows 2000 and XP. The Subcommittee discussed adding Linux operating system as a Market Watch product, but would like feedback from the AOC. The AOC agreed to add Linux under Emerging Platforms along with MS Longhorn. A motion was made, seconded and passed to accept this standard.

This concluded the presentation by Mr. Barrett.

Presentation: Enterprise Applications Services Domain Subcommittee
Mr. Jim Scurry's first order of business was to update the disciplines for Enterprise Application Services. Unifying Messaging Discipline has been moved from Enterprise Application Services to Communication Services. The move was accepted by the Communication Services Subcommittee. CRM and Supply Chain Management have been deferred because not much is being done in these areas in State government. He indicated that the Web Commerce discipline would be dealt with as a cooperative effort by his Subcommittee and the Computing Services Domain Subcommittee.

Mr. Scurry presented and explained the domain strategy and principles that his Subcommittee had developed. There was some discussion about the Scope of Enterprise Applications across state government. Larry Johnson suggested the removal of "cluster" and multi-agency applications from the profile. There was also discussion about Lowest Total Cost of Ownership. It was suggested to change the fourth bullet to read as "TCO will be used to influence product choices." A motion was made and passed to accept these items as modified.

Geographic Information Systems Discipline
Mr. Scurry then presented his Subcommittee's recommendations regarding standards for GIS. The recommendation was that existing ESRI (ArcInfo & ArvView) and Intergraph be marked for tactical deployment. These are the GIS standards in many state and local governments across the United States. Maptitude would be marked for containment. The Subcommittee expressed a need for a State GIS Coordinator and a GIS Advisory Council. A motion was made and passed to accept the standards for GIS as presented.

Enterprise Resource Planning System Discipline
No time remained. The ERP Discipline will be presented and discussed at next AOC meeting.

This concluded Mr. Scurry's presentation.

Larry Johnson then asked for a motion for adjournment. A motion was made, seconded and passed.

Adjournment: 3:53pm